

The University of Texas at San Antonio



College of Education and Human Development

Academy for Teacher Excellence (ATE) Accelerated Teacher Education Program (A-TEP)

One UTSA Circle - San Antonio, TX 78249-0609
501 W. Durango Blvd Frio Building Room 4.418 - San Antonio, TX 78207
Phone: 210/458-3170 or 210/458-6170
<http://ate.utsa.edu>

Admissions Checklist		Important Notes
1.	Apply to Graduate Program	http://www.utsa.edu/graduate/ Program to apply to: Edu/Curriculum & Instruction, Master of Arts for ATEP and ML-ATEP Edu/Special Education, Master of Arts for SE-ATEP
2.	Submit official college transcripts to A-TEP Office	Academy for Teacher Excellence, COEHD One UTSA Circle Main Building 0.312 - San Antonio, TX 78249 Phone: (210) 458-6170 Fax: (210) 458-6171
3.	Submit Inquiry Form and A-TEP Application	http://ate.utsa.edu/atep/inquiry.html
4.	Complete an informal interview with A-TEP Recruiter	Phone: 210/458-6170 or 210/458-3170 E-Mail: Nidia.Tijerina@utsa.edu
5.	Interview with Screening Committee	Applicant will be notified via phone and e-mail with specific interview information.
6.	Apply for Financial Aid	http://www.utsa.edu/financialaid/
7.	Sign Background Check Form	Prepared by A-TEP office
8.	Read the Student Handbook and submit the Acknowledgement Forms	http://ate.utsa.edu/atep/
9.	View the Fitness to Teach Video	http://coeht.utsa.edu/FTT/FTT.htm
10.	Register for and take the Practice TExES Exam (ML-ATEP only)	Register for the TExES Practice Exam – (210) 458-5849 TExES Preparatory Manuals can be found at: http://www.texas.ets.org/texas/prepmaterials
11.	Complete the Star Teacher On-line Pre-screener at the request of A-TEP	Contact A-TEP office to receive pin number to access the online test (210) 458-6170
12.	Submit two letters of reference.	Letters can be sent via e-mail or fax. Must be separate from the letters sent to the Graduate School.